

## Disability Paperwork Protocol

During the perioperative period many patients require the necessary paperwork to be filled out for their health insurance company, disability insurance, workmen's compensation, employer's notification, motor vehicle administration, and excuses for jury duty, gym memberships, and missed bookings on airlines and cruises. Your surgeon averages about 10 to 12 surgeries a week. Every surgical patient is in need of paperwork to be filled out, not to mention the many non-surgical patients that also need forms filled out. As a result, there is a constant influx of paperwork that is submitted to your surgeon's office.

Because of the high demand for forms, we have had to impose a fee for each form in order to compensate for the time it takes to look up the pertinent information and accurately complete the forms submitted. Payment will be expected when you drop off your forms. Forms will NOT be filled out until payment is received.

We ask that you please submit your paperwork as soon as you can. We also ask that you give our office 7 to 10 days to get your paperwork completed. We ask for your patience in these matters. Please understand that we are working as hard as we can for you; but there is a high volume of paperwork that comes through our office every day.

Please be sure that your name is on the paperwork and that you have given us instructions on what you want us to do with the forms once they are completed. We appreciate your cooperation.

We understand that being disabled and having to go through surgery is very stressful for you. We will do everything we can to make sure this is a smooth and trouble-free experience.

Patient / Guardian Signature: \_\_\_\_\_